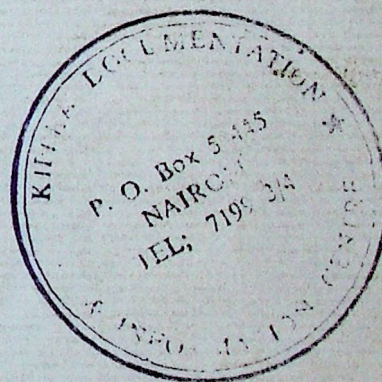




REPUBLIC OF KENYA

**ORGANIZATION OF
THE GOVERNMENT
OF THE
REPUBLIC OF KENYA**

January, 2007



ISSUED BY THE OFFICE OF THE PRESIDENT, NAIROBI

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REPUBLIC OF KENYA

Office of the President,
P. O. Box 30510 - 00100,
NAIROBI.

30th January, 2007

Presidential Circular No.1/2007

ORGANIZATION OF THE GOVERNMENT

This Circular is issued with the authority of His Excellency the President and it contains appointments and changes made in the Government since the previous circular was issued on 3rd May, 2005. The Ministerial portfolio responsibilities remain an internal matter for each Ministry to determine within the broad scope of the listed functions, and these responsibilities will be varied as circumstances and needs arise. This circular supersedes all previous Presidential Circulars on the above subject.

Amb. Francis K. Muthaura, E.G.H.
PERMANENT SECRETARY, SECRETARY TO THE
CABINET AND HEAD OF THE PUBLIC SERVICE

To:

- All Ministers.
- All Assistant Ministers.
- All Permanent Secretaries *(with sufficient copies for all Heads of Department)*.
- All Provincial Commissioners.
- The Attorney-General.
- The Private Secretary/Comptroller of State House.
- The Controller and Auditor-General.
- The Secretary, Public Service Commission of Kenya.
- The Clerk, National Assembly.
- The Registrar, High Court of Kenya.
- The Chairman, Electoral Commission of Kenya.

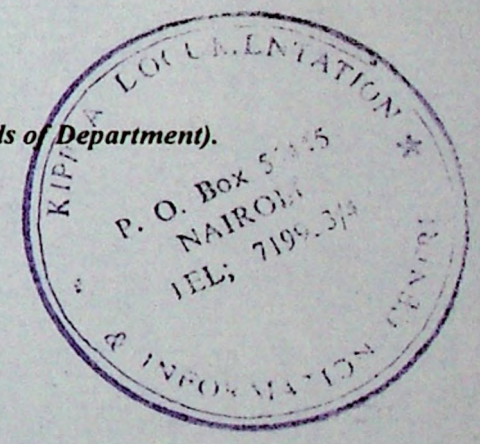


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1. OFFICE OF THE PRESIDENT

Harambee House, Harambee Avenue, P. O. Box 30510-00100, Nairobi
Telephone: 227411
Telegrams: "RAIS"

HIS EXCELLENCY THE HON. MWAI KIBAKI, C.G.H., M.P.

Minister of State for Provincial Administration and Internal Security:
THE HON. JOHN N. MICHUKI, E.G.H., M.P.

Assistant Minister for Internal Security: **THE HON. PETER G. MUNYA, M.P.**

Assistant Minister for Provincial Administration: **THE HON. JOSEPH KAHINDI KINGI, M.P.**

Minister of State for Public Service: **THE HON. MOSES AKARANGA, E.G.H., M.P.**

Assistant Minister for Public Service: **THE HON. BONIFACE MGANGA, M.P.**

Minister of State for Defence: **THE HON. NJENGA KARUME, E.G.H., M.P.**

Assistant Minister, Ministry of State for Defence: **THE HON. STEPHEN K. TARUS, M.P.**

Minister of State for Immigration and Registration of Persons:

THE HON. GIDEON S. KONCHELAH, E.G.H., M.P.

Assistant Minister, Ministry of State for Immigration and Registration of Persons:

THE HON. ANANIAH MWABOZA, M.P.

Minister of State for Special Programmes: **THE HON. JOHN K. MUNYES, E.G.H., M.P.**

Assistant Minister, Ministry of State for Special Programmes: **THE HON. WARIO ALI, M.P.**

Permanent Secretary, Secretary to the Cabinet and Head of the Public Service:

AMB. FRANCIS K. MUTHAURA, E.G.H.

Permanent Secretary, Ministry of State for Provincial Administration and Internal Security:

MR. CYRUS T. GITUAI, C.B.S.

Permanent Secretary, Ministry of State for Defence: **MR. ZACHARY N. MWAURA, C.B.S.**

Permanent Secretary, Ministry of State for Public Service: **MR. TITUS M. NDAMBUKI, H.S.C.**

Permanent Secretary, Ministry of State for Special Programmes:

MRS. RACHEL A. ARUNGAH, C.B.S.

Permanent Secretary, Ministry of State for Immigration and Registration of Persons:

MR. EMMANUEL M. KISOMBE, C.B.S.

Permanent Secretary, Public Service Reform and Development Secretariat:

MS. JOYCE NYAMWEYA, C.B.S.

Private Secretary/Comptroller of State Houses: **MR. HYSLOP IPU, C.B.S.**

Advisor/Permanent Secretary **MR. STANLEY K. MURAGE, C.B.S.**

Principal Administrative Secretary, Cabinet Office: **MR. FRANCIS K. MUSYIMI, H.S.C.**

Public Communications Secretary/Government Spokesman: **DR. ALFRED N. MUTUA, E.B.S.**

Secretary, Performance Contracts: **MR. RICHARD E. NDUBAI, O.G.W.**

Secretary, State Corporations Advisory Committee: **MR. STEPHEN K. KIROGO**

ICT Secretary/Directorate of E-Government: **DR. SYLVANUS JUMA OKECH**

Ag. Secretary, National Economic and Social Council (NESC): **MR. LEONARD N. KIMANI**

Inspector -General, Inspectorate of State Corporations: **MR. PETER B. ONDIEKI**

DEFENCE HEADQUARTERS

Ulinzi House, P. O. Box 40668-00100, Nairobi
Telephone: 2721100
Telegrams: "DEFENCE"

Chief of General Staff: **GENERAL JEREMIAH MUTINDA KIANGA E.G.H., C.B.S., 'ndc' (K)**
'cgsc' (USA)

Vice-Chief of General Staff: **LIEUTENANT GENERAL JULIUS WAWERU KARANGI,**
M.G.H, C.B.S., 'ndc' 'psc' (K)

KENYA ARMY HEADQUARTERS

Ulinzi House
P. O. BOX 30503-00100, Nairobi
Telephone: 2721100
Telegrams: "ARMY"

Commander, Kenya Army: **LIEUTENANT GENERAL AUGUSTINO STEPHEN KARANU**
NJOROGE, M.G.H., C.B.S., 'ndc' (K) 'cgsc' (USA)

KENYA AIR FORCE HEADQUARTERS

EASTLEIGH
P. O. BOX 48888-00100, Nairobi
Telephone: 6764400 - 15
Telegrams: "KAF"

Commander, Kenya Air Force: **MAJOR GENERAL HAROLD MWAKIO TANGAI, E.B.S.**
'ndc' 'psc'(K)

KENYA NAVY HEADQUARTERS

P. O. Box 95350-81104, Mombasa
Telephone: 041-2451201-5, Mombasa
Telegrams: "NAVY"

Commander, Kenya Navy: **MAJOR GENERAL SAMSON JEFWA. MWATHETHE, M.B.S.,**
D.C.O, 'ndc', (K) 'psc (UK)

KENYA POLICE HEADQUARTERS

Vigilance House, Harambee Avenue, P.O. Box 30083, Nairobi
Telephone: 341411
Telegrams: 'VIGILANCE'

Commissioner of Police: **MAJOR GENERAL MOHAMED HUSSEIN ALI, M.G.H., M.B.S.**

CRIMINAL INVESTIGATIONS DEPARTMENT

CID Headquarters, P.O. BOX 30036, Nairobi
Telephone: 512090
Telegrams: 'CRIMINAL'

Director of Criminal Investigations: **MR. SIMON G. KARANJA**

GENERAL SERVICE UNIT

GSU Headquarters, Thika Road, P.O. Box 49506, Nairobi
Telephone: 802733/802738

Telegrams: 'POLGEN'

Commandant, General Service Unit: MR. MATHEW K. ITEERE, O.G.W.

ADMINISTRATION POLICE

Harambee House, Harambee Avenue, P.O. Box 30510, Nairobi
Telephone: 227411
Telegrams: "RAIS"

Administration Police Commandant: MR. KINUTHIA MBUGUA, C.B.S. O.G.W.

NATIONAL SECURITY INTELLIGENCE SERVICE

Telephone: 344248/344252/3/4/5 P.O. Box 30091 - 00100, Nairobi
Fax: 243006
Telegrams: "SECINTEL"

Director General: MAJOR. GENERAL MICHAEL GICHANGI, C.B.S., D.C.O.

FUNCTIONS

Cabinet Office:

Organization and Co-ordination of Government Business.
Appointment and Terms of Service of Ministers and Assistant Ministers.
Appointment of Permanent Secretaries.
Appointment of Judges.
Appointment of Ambassadors and High Commissioners.
Constitution and Abolition of Public Offices.
Commissions of Inquiry
Custodian of Kenya Seal.
Honours and Awards.
Public Holidays.
Inspection of State Corporations.
State Corporations Advisory Committee.
Directorate of e-Government.
Public Communications Office.
National Economic and Social Council.
National Vision 2030.
Nominations for Senior Jobs in International Organizations.
Kenya Southern Sudan Liaison Office.
Public Service Reform and Development Secretariat.

State House:

Head of State's Programmes.
State Houses and Lodges.
Presidential Press Service.
Strategic Policy Unit

Provincial Administration and Internal Security:

Provincial Administration.
Kenya Police
Administration Police.
Government Press.
Boundaries.
National Agency for the Campaign Against Drug Abuse (NACADA).
Government Reception and State Functions.
Disaster and Emergency Response Co-ordination.
National Disaster Operations Centre.
Motor Vehicle Inspection Unit.
Maintenance of Airstrips.
Maintenance of Security Roads.

Public Service:

Human Resource Management and Development .
Government Training Institutes.
Performance Management.
Permanent Public Service Remuneration Review Board.
Kenya Institute of Administration.

Defence:

Defence Policy and Plans.
Kenya Armed Forces.
National Defence Council.
Kenya Ordinance Corporation.
Landmines Matters.
Disaster Response.
Support for Civil Authority.

Special Programmes:

Special Programme Policies.
Arid and Semi-Arid Resources Management Project.
Coordination of the Campaign Against HIV/AIDS.
Co-ordination of Disaster Risk Reduction Programmes.
National AIDS Control Council.
Maintenance of the Strategic Grain Reserve.
Food Relief.

Immigration and Registration of Persons:

Immigration.
Registration of Persons.
Registration of Births and Deaths.
Refugees.

2. OFFICE OF THE VICE-PRESIDENT

Jogoo House, "A" Taifa Road, P. O. Box 30478, Nairobi
Telephone: 228411
Telegrams: "HOME"

VICE-PRESIDENT AND MINISTER FOR HOME AFFAIRS:
THE HON. DR. ARTHUR MOODY AWORI, E.G.H., E.B.S., M.P.,

Assistant Minister, Ministry of Home Affairs: **THE HON. SAMUEL MOROTO, M.P.**

Assistant Minister, Ministry of Home Affairs: **THE HON. HUSSEIN MAALIM MOHAMMED, M.P.**

Permanent Secretary: **AMB. NANCY C. KIRUI, C.B.S.**

Commissioner of Prisons: **MR. GILBERT MIDHUNE OMONDI, C.B.S.**

Minister of State, Ministry of State for National Heritage: **THE HON. SULEIMAN R. SHAKOMBO, E.G.H., M.P.**

Assistant Minister, Ministry of State for National Heritage: **VACANT**

Permanent Secretary: **MRS. ALICE KEMUNTO MAYAKA, O.G.W.**

Minister of State, Ministry of State for Youth Affairs: **THE HON. DR. MOHAMMED A. KUTI, E.G.H., M.P.**

Assistant Minister, Ministry of State for Youth Affairs: **THE HON. KATOO J. OLE METITO, M.P.**

Permanent Secretary: **MR. KINUTHIA N. MURUGU, C.B.S.**

Director of National Youth Service: **MR. JAPHETH K. MWANIA, C.B.S.**

FUNCTIONS:

Vice-President and Minister for Home Affairs:

Leader of Government Business.
Prisons and Remand Homes.
Criminal Rehabilitation.
Betting Control and Licensing.
Children's Department
Children's Homes.
Probation Services.
Approved Schools.

Minister of State - National Heritage:

National Heritage Policy.
National Archives/Public Records.
National Museums and Monuments.
Historical sites.
NGO Co-ordination.

Minister of State - Youth Affairs

Youth Policy
National Youth Service (NYS)
Kenya Association of Youth Centres.
Youth Development.
Youth Polytechnics.
Youth Enterprise Fund.

3. MINISTRY OF LOCAL GOVERNMENT

Jogoo House, "A" Taifa Road, P. O. Box 30004, Nairobi
Telephone: 217475
Telegrams: "AUTHORITY"

Minister: **THE HON. MUSIKARI N. KOMBO, E.G.H., M.P.**

Assistant Minister for Urban Authorities: **THE HON. ISAACK A. SHAABAN, M.P.**

Assistant Minister for County Councils: **THE HON. GEOFFREY M'CHIRI GACHARA, M.P.**

Permanent Secretary: **MR. SOLOMON S. BOIT, C.B.S.**

FUNCTIONS:

Local Authorities Policy.
Cities, Municipalities, Towns and County Councils Oversight, Management and Development Support.
By-laws for Local Authorities.
Support for Capacity Building in Local Authorities.
Local Government Loans Authority.
Local Authorities Provident Fund.
Kenya Local Government Officers' Superannuation Fund.
Administration of Local Authorities Transfer Fund.

4. MINISTRY OF FINANCE

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Fax: 310833
Telegrams: "FINANCE"

Minister: **THE HON. AMOS KIMUNYA E.G.H., M.P.**

Assistant Minister for Monetary, Fiscal and Investment Affairs:

THE HON. PETER KENNETH, M.P.

Assistant Minister for Financial Management Affairs: **VACANT**

Permanent Secretary: **MR. JOSEPH K. KINYUA, C.B.S.**

Financial Secretary: **MR. MUTUA KILAKA, S.S.**

Economic Secretary: **(DR.) KAMAU THUGGE**

Investment Secretary: **MRS. ESTHER KOIMET, E.B.S.**

FUNCTIONS

Economic, Fiscal and Monetary Policies.
National Budget Co-ordination and Control.
Bilateral and Multilateral Development Financing.
Technical Assistance.
Government Revenue, Expenditure and Borrowing.
MTEF and Budget Monitoring.
Kenya Revenue Authority.
Banks and Banking.
Insurance Policy and Regulation.
Financial Institutions.
Capital Markets Authority
Public Debt Management
Government Accounting Services and Internal Audit.
Public Procurement Oversight Authority
Custodian of Government Assets and Property.
Divestiture of Public Enterprises.
Public Procurement Complaints Review and Appeals Board.
Public, Private Partnership Unit.
Government Coast Agent.
Retirement Benefits Authority.
Public Pension Policy and Administration.
Government Information Technology Services (GITS).
Monopolies and Prices Commission.
Restrictive Trade Practices Tribunal

5. MINISTRY OF HEALTH

Afya House, Cathedral Road, P. O. Box 30016, Nairobi
Telephone: 2717077
Fax: 2713234
Telegrams: "MINHEALTH"

Minister: THE HON. CHARITY KALUKI NGILU, E.G.H., M.P.

Assistant Minister for Medical Services: THE HON. (DR.) WILFRED G. MACHAGE, M.P.

Assistant Minister for Public Health: THE HON. (DR.) ENOCK W. KIBUNGUCHY, M.P.

Permanent Secretary: (DR.) HEZRON O. NYANGITO, C.B.S.

Director of Medical Services: (DR.) JAMES W. NYIKAL, M.B.S.

FUNCTIONS

Health Policy.
Sanitation Policy.
Preventive and Promotive Health Services.
HIV/AIDS Programme and other Sexually Transmitted Infections (STIs) Treatment and Management.
Health Education.
Family Planning.
Food and Food Handling.
Health Inspection and other Public Health Services.
Quarantine Administration.
Overall Sanitation Services.
Insanitary Nuisances.
Curative Services.
Clinics, Dispensaries, Health Centres and Hospitals.
Registration of Doctors and Para Medicals.
Maternity Services.

Nurses and Midwives.
National Hospital Insurance Fund.
Kenya Medical Research Institute.*
Kenya Medical Training College.
Government Chemist.
Kenya Medical Supplies Agency (KEMSA)
The Radiation Protection Board.
Regulatory Bodies for Pharmacy and Medicine.

6. MINISTRY OF ROADS AND PUBLIC WORKS

Ministry of Works Building, Ngong Road, P. O. Box 30260, Nairobi
Telephone: 2723101/2723188/2723155/2723135/2723111-6/2723582-87
Telegrams: "MINWORKS"

Minister: **THE HON. SIMEON NYACHAE, E.G.H., M.P.**

Assistant Minister for Roads: **THE HON. JOSHUA NGUGI TORO, M.P.**

Assistant Minister for Public Works: **THE HON. HUSSEIN T. SASURA, M.P.**

Permanent Secretary: **AMB. (ENG.) MOHAMED MAALIM MAHAMUD, C.B.S.**

Engineer-in-Chief: **VACANT**

FUNCTIONS

Roads Development Policy.
Public Works Policy.
Development, Standardization and Maintenance of Roads.
Materials Testing and Advice on Usage.
Public Works Planning and Policy Development.
Standardization and Maintenance of Plant and Equipment.
Vehicles, Plant and Equipment.
Kenya Roads Board.
Development and Maintenance of Public Buildings.
Maintenance of Inventory of Government Property.
Provision of Mechanical and Electrical Services.
Supplies Branch.
Co-ordination of Procurement of Common-user Items by Government Ministries.
Kenya Building Research Centre.
Registration of Engineers, Architects and Surveyors.
Registration of Contractors and Materials Suppliers.
Registration of Civil, Building and Electromechanical Contractors
Kenya Institute of Highways and Building Technology.
Other Public Works.

7. MINISTRY OF EDUCATION

Jogoo House "B", Harambee Avenue, P. O. Box 30040, Nairobi
Telephone: 318581
Telegrams: "EDUCATION"

Minister: **THE HON. (PROF.) GEORGE K. SAITOTI, E.G.H., M.P.**

Assistant Minister for Primary Education: **THE HON. BETH WAMBUI MUGO, M.P.**

Assistant Minister for Higher Education: **THE HON. (DR.) KILEMI MWIRIA, M.P.**

Permanent Secretary: **(PROF.) KAREGA MUTAHI, C.B.S.**

Education Secretary: **(PROF.) GEORGE IMBANGA GODIA**

* Includes human section of Kenya Trypanosomiasis Research Institute.

FUNCTIONS

Education Policy.
Quality Assurance and Supervision of Education Institutions.
Inspection and Supervision of Education Institutions.
Teacher Education and Management.
Schools Administration and Programmes.
Registration of Education and Training Institutions.
Curriculum Development.
Examinations and Certification.
School Equipment.
Early Childhood Education, Care and Development.
Primary and Secondary Education.
Special Needs Education.
University Education.
Continuing Education.
Teachers Service Commission (TSC).
Kenya Institute of Education (KIE).
Kenya National Examinations Council (KNEC).
Science Equipment Production Unit (SEPU).
Commission for Higher Education (CHE).
The Higher Education Loans Board (HELB).
Kenya Education Staff Institute (KESI).
Kenya National Commission for UNESCO.
Jomo Kenyatta Foundation (JKF).
Kenya Literature Bureau (KLB).
Centre for Mathematics, Science and Technology in Africa (CEMASTEA).

8. MINISTRY OF SCIENCE AND TECHNOLOGY

Jogoo House "B", Harambee Avenue, P. O. Box 30040, Nairobi
Telephone: 318581
Telegrams: "EDUCATION"

Minister: THE HON. (DR). NOAH M. WEKESA, E.G.H., M.P.

Assistant Minister: THE HON. UKUR KANACHO YATANI, M.P.

Permanent Secretary: (PROF). CRISPUS MAKAU KIAMBA, M.B.S.

FUNCTIONS:

Science and Technology Policy.
Technical Education.
Technical Training Institutes.
Institutes of Technology.
National Polytechnics.
Promotion of Research, Science and Technology.
National Council for Science and Technology (NCST).
Research Authorization, Co-ordination, Inventory and Dissemination.
Department of Research Development.

9. MINISTRY OF AGRICULTURE

Kilimo House, Cathedral Road, P. O. Box 30028, Nairobi
Telephone: 2718870
Telegrams: "MINAG"

Minister: THE HON. KIPRUTO RONO ARAP KIRWA, E.G.H., M.P.

Assistant Minister for Research and Extension Services: THE HON. PETER KAINDI, M.P.

Assistant Minister for Crop Production and Marketing: THE HON. PATRICK K. MUIRURI, M.P.

Permanent Secretary: (DR.) ROMANO M. KIOME, C.B.S.

REPUBLIC OF KENYA

Office of the President,
P. O. Box 30510 - 00100,
NAIROBI.

30th January, 2007

Presidential Circular No.1/2007

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Amb. Francis K. Muthaura, E.G.H.
PERMANENT SECRETARY, SECRETARY TO THE
CABINET AND HEAD OF THE PUBLIC SERVICE

To:

All Ministers.
All Assistant Ministers.
All Permanent Secretaries *(with sufficient copies for all Heads of Department).*
All Provincial Commissioners.
The Attorney-General.
The Private Secretary/Comptroller of State House.
The Controller and Auditor-General.
The Secretary, Public Service Commission of Kenya.
The Clerk, National Assembly.
The Registrar, High Court of Kenya.
The Chairman, Electoral Commission of Kenya.

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25. MINISTRY OF LABOUR AND HUMAN RESOURCE DEVELOPMENT

Social Security House, Bishop Road, P. O. Box 40326 - 00100 Nairobi
Telephone: 2729800
Telegrams: "LABCOM"

Minister: **THE HON. (DR.) NEWTON KULUNDU, E.G.H, M.P.**

Assistant Minister for Labour Relations: **THE HON. SAMMY P. LESHORE, M.P.**

Assistant Minister for Manpower Management: **THE HON. ADELINA N. MWAU, M.P.**

Permanent Secretary: **MR. MARK K. BOR, E.B.S.**

FUNCTIONS:

National Manpower Policy and Development.
Employment Policy.
Factory Inspection and Workers Health.
Safety at Work.
Industrial Relations.
Vocational Training.
Promotion of self employment in micro and small enterprises.
Directorate of Industrial Training.
Directorate of Applied Technology.
National Social Security Fund (NSSF).



26. MINISTRY OF CO-OPERATIVE DEVELOPMENT AND MARKETING

Social Security House (NSSF) Building, Eastern Wing of Block "A",
P.O. BOX 30547 - 00100, Nairobi
Telegrams: 'CO-OPS'
Telephone: 2731531-9

Minister: **THE HON. PETER NJERU NDWIGA, E.G.H, M.P.**

Assistant Minister for Agricultural Sector : **VANCANT**

Assistant Minister for Service Sector: **THE HON. DAVID MWENJE, M.P.**

Permanent Secretary: **MR. PATRICK S. KHAEMBA, C.B.S.**

FUNCTIONS:

Co-operative Policy and Implementation.
Co-operative Legislation and Extension Services.
Co-operative Education and Training.
Co-operative Financing Policy.
Co-operative Savings, Credit and Banking Services Policy.
Co-operative Governance.
Co-operative Tribunal
Co-operative.College.
New Kenya Co-operative Creameries (KCC).
Co-operative Marketing, including value addition processing.
Promotion of Co-operative Ventures.

27. MINISTRY OF PLANNING AND NATIONAL DEVELOPMENT

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Telegrams: "FINANCE"

Minister: THE HON. HENRY O. OBWOCHA, E.G.H., M.P.

Assistant Minister for Planning: THE HON. DAVID EKWEE ETHURO, M.P.

Assistant Minister for National Development: THE HON. JOHN B. SERUT, M.P.

Permanent Secretary: (DR.) EDWARD SAMBILI, C.B.S.

FUNCTIONS:

National Development Planning.
Monitoring and Evaluation of Economic Trends and Policy.
Central Bureau of Statistics.
National Census and Housing Surveys.
National Coordinating Agency for Population and Development.
Kenya Institute of Policy Research and Analysis.
Economic Commission for Africa.
New Partnership for African Development (NEPAD).
African, Caribbean and Pacific Countries (ACP).
District Focus Strategy for Rural Development.
Poverty Eradication Commission.

28. STATE LAW OFFICE

State Law Office, Harambee Avenue, P. O. Box 40112, Nairobi
Telephone: 227461
Telegrams: "SHERIA"

Attorney-General: THE HON. S. AMOS WAKO, E.G.H., E.B.S., M.P.

Solicitor-General: MR. WANJUKI MUCHEMI, C.B.S.

Director of Public Prosecutions: MR. KERIAKO TOBIKO

Registrar-General: MRS. BERNICE WANJIKU GACHEGU

FUNCTIONS:

Principal Legal Adviser to the Government.
Prosecutions including Police Prosecutions.
Estate Duty.
Civil Litigation.
Official Receiver.
Public Trustee.
Custodian of Enemy Property.
Wakf Commissioners.
College of Arms.
Copyright.
Legislative Drafting.
Drafting and Vetting of Agreements.
Matters Related to the Legal Profession.
Advocates Complaints Commission.
Registration of:

Adoptions.
Books and Newspapers.
Societies.
Building Societies.

Business Names.
Chattels Transfers.
Companies.
Deeds of Arrangement.
Legitimated Persons.
Legitimated Partnerships.
Marriages.
Societies.
Trade Unions.

29. JUDICIARY

Law Courts, Taifa Road, P. O. Box 30041, Nairobi
Telephone: 221221
Telegrams: "COURTS"

Chief Justice: **THE HON. MR. JUSTICE JOHNSON EVAN GICHERU, E.G.H.**

Registrar, High Court: **MR. CHARLES K. NJAI**

FUNCTIONS:

Administration of Justice.
Judicial Matters.
Court of Appeal.
High Court.
Magistrates' Courts.
Kadhis' Courts.
Judicial Service Commission.
National Council for Law Reporting.



30. ELECTORAL COMMISSION OF KENYA

Anniversary Towers, University Way, P. O. Box 45371, Nairobi
Telephone: 222072

Chairman: **MR. SAMUEL M. KIVUITU, C.B.S.**

Secretary: **MR. JOEL H. TSOLA, M.B.S.**

FUNCTIONS

Review and Determination of Numbers, Boundaries and Names of Constituencies.
Registration of Voters, Maintenance and Revision of the Register of Voters.
Directing and Supervising the Presidential, National Assembly and Local Government Elections.
Promotion of voter education, free and fair elections.
Proportionate Distribution of Seats for Nomination of Members of Parliament and Local Authorities following General Elections.
Such other functions as may be prescribed by Law.

31. PUBLIC SERVICE COMMISSION OF KENYA

Commission House, Harambee Avenue, P. O. Box 30095, Nairobi
Telephone: 223901
Telegrams: "CIVCOM"

Chairman: **MR. TITUS JUSTUS KAHIGA GATEERE, C.B.S.**

Secretary: **MRS. BERNADETTE M. NZIOKI, E.B.S.**

FUNCTIONS:

Recruitment for the Civil Service and the Local Authorities.
Promotions and Acting Appointments for the Civil Service and Local Authorities.
Disciplinary Matters of the Civil Service and Local Authorities.
Examinations and Occupational Tests in the Civil Service.
Retirement and Removal of Civil Servants and Local Authorities Officers.
Administration of Staff Performance System in the Civil Service.
Issuance and Administration of the Code of Conduct and Ethics for the following Categories of Public Officers (Civil Servants, Members of the Police Force, Prisons Service Staff, Local Authorities, National Youth Service, State Corporations and Staff of the Kenya National Audit Office).
Human Resource Auditing of the Civil Service and Local Authorities.

32. KENYA NATIONAL AUDIT OFFICE

Anniversary Towers, University Way, P. O. Box 30084, Nairobi
Telephone: 342330
Fax: 311482
Telegrams: "AUDITOR"
E-mail: cag@kenyaweb.com

Controller and Auditor-General: MRS. PRISCILLA NJERI KOMORA

FUNCTIONS:

Authorization of Issues from Exchequer Account.
Audit of all Government Accounts.
Audit of Local Authorities Accounts.
Audit of State Corporations, Statutory Boards, Courts, Commissions and Bodies.

33. NATIONAL ASSEMBLY

Parliament Buildings, Parliament Road, P. O. Box 41842-00100, Nairobi
Telephone: 221291
Telegrams: "BUNGE"
Fax: 243694
E-Mail: bunge@swiftkenya.com

Speaker: THE HON. K.F.X. OLE KAPARO, E.G.H., M.P.

Clerk: MR. SAMUEL W. NDINDIRI, E.B.S.

FUNCTIONS:

Business in the National Assembly.
Welfare of Members of National Assembly.
Hansard.
Commonwealth Parliamentary Association.
Inter-Parliamentary Union.
Other Inter-Parliamentary Organisations.
Parliamentary Service Commission.

OTTAWA, ONTARIO
KIN 6R4 CANADA
Telephone: 000-1-613-5631773/4/6
Fax: 000-1-613-233-6599
E-mail: kenrep@on.aibn.com

35. **WASHINGTON**
H.E. PETER NICHOLAS RATENG' OGEKO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, WASHINGTON
2249, R. STREET N.W.
WASHINGTON D.C. 20008
U.S.A.
Telephone: 000-1-202-3876101
Fax: 000-1-202-4623829
Website : kenyaembassy.com
E-mail: information@kenyaembassy.com
Other countries of Accreditation: **Republic of Mexico, Republic of Colombia.**
36. **ABU DHABI**
H.E. BISHAR ABDIRAHMAN HUSSEIN
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, ABU DHABI
P.O. Box 3854, ABU DHABI, UNITED ARAB EMIRATES
Telephone: 000-971-2-6666300
Fax: 000-971-2-6652827
E-mail: kenyarep@emirates.net.ae
Other countries of accreditation: **State of Qatar**
37. **RIYADH**
H.E. MR. ABUBAKAR ABDI OGLE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, RIYADH
RIYADH 11693
P.O. Box 94358, SAUDI ARABIA
Telephone: 000-996-1-4481238, 4482484
Fax: 000-966-1-4882629
E-mail: Kenya@shaheer.net.sa
Other countries of accreditation: **The State of Kuwait, Republic of Iraq, Republic of Yemen, Bahrain.**
38. **TEHRAN**
H.E. MR. ALI ABBAS
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, TEHRAN
No.17, Giti Bourlevard, Golestan Bourlevard, Off African Avenue
P.O. Box 19395/4566, TEHRAN, IRAN
Telephone: 000-98-21-2204-9355/21-2204-3234
Fax: 000-98-21-22048619
E-mail: kenemteh@irtp.com
39. **TEL AVIV**
H.E. MS. FELISTAS VUNORO KHAYUMBI
AMBASSADOR
15 REHOV ABBA HILLEL SILVER, 3rd FLOOR
RAMAT GAN 52522
P.O. Box 52136, Tel-Aviv, ISRAEL
Telephone: 000-972-3-5754633
Fax: 000-972-3-5754788
Website : www.kenyaembassyisreal.org
E-mail: kenya7@netvision.net.il

40. **KENYA CONSULATE , LOS ANGELES**
MS. MARY NYAMBURA KAMAU
 Park Mile Plaza
 4801 Wilshire Boulevard
 Mezzanine Floor
 Los Angeles, C.A. 90010
 Tel..000-1-323-9392408
 Fax.000-1-323-9392412
E-mail : losangeles@kenyaembassy.com
41. **LIBYA**
H.E. MR. EPHRAIM WAWERU NGARE
AMBASSADOR
KENYA EMBASSY, TRIPOLI
 Siyahiya KM 7
 P. O. Box 74100
 TRIPOLI, LIBYA
 Tel: 000-218-21-4830536
 Fax: 000-218-21-4830536
E-mail: Kenya-embassy-ly@yahoo.uk
42. **BRAZIL**
H.E. MR. PIUS NAMACHANJA
AMBASSADOR
 Tel.000-55-6133-640978/640691
43. **THAILAND**
H.E. DR. RICHARD TITUS EKAI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, BANGKOK, 62 SOI 5 THONG
LOR, SUKHUMRIT 55 ROAD
KLONGTAN, WATTANA, BANGKOK 10110
THAILAND
 Tel: 000-66-27125721, 23910906/7
 Fax: 000-66-21725720
44. **JUBA**
P. K. ANGORE
AG. CONSUL GENERAL
 P. O. 208, JUBA
 SOUTH SUDAN
 Tel: 000-249-811-823664/823665
 Fax: 000-249-811-823666
 (SATELITE NO.+8821643332432)

13. MINISTRY OF EAST AFRICAN COMMUNITY

Co-operative House, 16th Floor, Haile Sellasie Avenue/Aga Khan Walk, P.O. Box 8846-00200,
 Nairobi
 Telephone:245741
 Fax: 253244

Minister: **THE HON. JOHN KIPSANG ARAP KOECH, E.G.H., M.P.**

Assistant Minister: **THE HON. ((DR.) BONI KHALWALE, M.P.**

Permanent Secretary: **AMB. (DR.) HUKKA WARIO, C.B.S.**

FUNCTIONS

East African Community Affairs.
 Regional Co-operation Policy.

14. MINISTRY OF GENDER, SPORTS, CULTURE AND SOCIAL SERVICES

NSSF Building – Block 'A', Eastern Wing, P.O. Box 16936 – 00100, Nairobi
Telephone: 2727980 – 4
Fax: 2734417

Minister: **THE HON. MAINA KAMANDA, E.G.H., M.P.**

Assistant Minister for Gender and Social Services:
THE HON. MRS. ALICEN J.R. CHELAITE, M.P.

Assistant Minister for Sports: **THE HON. JOEL O. ONYANCHAH, M.P.**

Permanent Secretary: **RACHEL B. DZOMBO (MRS.), C.B.S.**

FUNCTIONS

Policies on Gender, Sports, Culture and Social Services.
National Library Services.
Development and Co-ordination of Sports.
Promotion and Co-ordination of Volunteer Services.
Promotion of Culture.
Development of Fine, Creative and Performing Arts.
Social Welfare for Vulnerable Groups.
Adult Education.
Kenya National Council for Social Services.
Permanent Presidential Commission on Music.
National Stadium Management Board.
Community Development.
Social Welfare.
Gender Issues/Women's Bureau.

15. MINISTRY OF INFORMATION AND COMMUNICATIONS

Telposta Towers, Kenyatta Avenue, P.O. Box 30025, Nairobi
Telephone: 251152

Minister: **THE HON. MUTAHI KAGWE, E.G.H., M.P.**

Assistant Minister for Information: **THE HON. KOIGI WA WAMWERE, M.P.**

Assistant Minister for Communications: **THE HON. DAVID WERE, M.P.**

Permanent Secretary: **(DR.) BITANGE NDEMO, C.B.S.**

FUNCTIONS:

Information Policy.
Communications Policy.
Film Development Policy.
Dissemination of Public Information.
Development of National Communications Capacity.
Development of the Film Industry.
Public Relations Services.
Kenya Broadcasting Corporation (KBC).
Kenya Institute of Mass Communication (KIMC).
Kenya Film Classification Board.
Kenya Film Commission.
Communications Commission of Kenya (CCK).
Postal Corporation of Kenya (PCK).
National Communications Secretariat.
Communications Appeals Tribunal.

Telkom Kenya.
Kenya College of Communications Technology (KCCT).
Gilgil Telecommunications Industries (GTI).

16. MINISTRY OF TRANSPORT

Transcom House , Ngong Road, P.O. Box 52692-001 Nairobi
Telephone: 2729200
Telegrams: "TRANSCOMS" Nairobi
E-mail-motc@insightkenya.com

Minister: THE HON. (AMB.) CHIRAU ALI MWAKWERE, E.G.H., M.P.

Assistant Minister for Port, Rail and Road Transport:
THE HON. ROBINSON NJERU GITĀHAE, M.P.

Assistant Minister for Civil Aviation and Meteorological Services:
THE HON. CECILY MBARIRE, M.P.

Permanent Secretary: MR. GERRISHON K. IKIARA, C.B.S.

FUNCTIONS:

Transport Policy.
Kenya Railways Corporation.
Kenya Railways Training School.
Kenya Ports Authority (KPA).
Kenya Airports Authority (KAA).
Kenya Ferry Services.
Kenya National Shipping Line.
National Road Safety Council.
Transport Licencing Board.
Registration and Insurance of Motor Vehicles.
Motor Vehicle Inspection Unit.
Kenya Civil Aviation Authority (KCAA).
East African School of Aviation.
Kenya Meteorological Department.
Kenya Meteorological Training College.
Kenya Maritime Authority.
Bandari College.

17. MINISTRY OF WATER AND IRRIGATION

Maji House, Ngong Road, P.O. Box 49720, Nairobi
Telephone: 2716103
Fax: 2727622
Telegrams: 'MAJI'

Minister: THE HON. JOHN MUTUA KATUKU., E.G.H., M.P.

Assistant Minister for Water Services: THE HON. MAJOR (Rtd.) ADEN A. SUGOW, M.P.

Assistant Minister for Water Resources Management: THE HON. RAPHAEL WANJALA, M.P.

Permanent Secretary: ENG. MAHBOUB M. MAALIM, C.B.S., O.G.W.

FUNCTIONS:

Water Resources Management Policy.
Water and Sewerage Services Policy.
Water Quality and Pollution Control.
Dam Construction Schemes.
Flood Control and Land Reclamation.

Waste Water Treatment and Disposal Policy.
National Water Conservation and Pipeline Corporation.
Kenya Water Institute.
National Irrigation Policy.
National Irrigation Board (NIB).
Water Services Regulatory Board.
Water Resources Management Authority.
Water Appeals Tribunal.
Water Services Boards.
Water Services Trust Fund.
Public Water Schemes and Community Water Projects.

18. MINISTRY OF REGIONAL DEVELOPMENT AUTHORITIES

N.S.S.F Building, 21st Floor, Eastern Wing, P.O. BOX 10280-00100 Nairobi, GPO
Telephone: 2724646
Fax: 2737693

Minister: **THE HON. MOHAMED ABDI MOHAMUD, E.G.H., M.P.**

Assistant Minister: **VACANT**

Permanent Secretary: **ENG. DAVID STOWER, C.B.S.**

FUNCTIONS:

Regional Authorities Development Policy.
Oversight, Management and Development Support for Regional Development Authorities.
Capacity Building and Support for Regional Development Authorities.
Tana and Athi Rivers Development Authority (TARDA).
Kerio Valley Development Authority (KVDA).
Lake Basin Development Authority (LBDA).
Ewaso-Nyiro North Development Authority (ENNDA).
Ewaso-Nyiro South Development Authority (ENSDA).
Coast Development Authority (CDA).

19. MINISTRY OF ENERGY

Nyayo House, Kenyatta Avenue, P. O. Box 30582, Nairobi
Telephone: 310112
Fax: 228314
Telegrams: "MINPOWER"

Minister: **THE HON. KIRAITU MURUNGI, E.G.H, M.P.**

Assistant Minister for Electricity: **THE HON. MWANGI KIUNJURI, M.P.**

Assistant Minister for Petroleum Energy: **VACANT**

Permanent Secretary: **MR. PATRICK M. NYOIKE, C.B.S.**

FUNCTIONS:

Energy Policy and Development.
Hydropower Development.
Geothermal Exploration and Development.
Thermal Power Development.
Petroleum Products, Import/Export/Marketing Policy.
Renewable Energy Development.
Energy Regulation, Security and Conservation.
Fossil Fuels Exploration and Development.
Kenya Power & Lighting Company Limited (KPLC).
Rural Electrification Programme.
Kenya Petroleum Refineries Ltd.
Kenya Electricity Generating Company Ltd. (Kengen).
National Oil Corporation of Kenya (NOCK).
Kenya Pipeline Company (KPC).
Electricity Regulatory Board (ERB).

20. MINISTRY OF TRADE AND INDUSTRY

Teleposta Towers, Kenyatta Avenue, P. O. Box 30430-00100, Nairobi
Telephone: 331030, 315001-7
Fax: 213508
Telegrams: "TRADE"

Minister: **THE HON. (DR.) MUKHISA KITUYI, E.G.H, M.P.**

Assistant Minister for Trade: **THE HON. ABDIRAHMAN ALI HASSAN, M.P.**

Assistant Minister for Industry: **THE HON. PETKAY MIRITI, M.P.**

Permanent Secretary: **MR. DAVID S.O. NALO, C.B.S.**

FUNCTIONS

Trade Development Policy.
Industrial Development Policy.
International Trade – COMESA; WTO.
Fair Trade Practices and Consumer Protection.
Export Promotion Council (EPC).
Investment Policy (Kenya Investment Authority).
Quality Control including Industrial Standards.
Kenya Bureau of Standards (KBS).
Kenya Industrial Research and Development Institute (KIRDI).
Kenya Property Rights Policy (Patents, Trade Marks, Service Marks and Technovation).
And Kenya Industrial Property Institute (KIPI).
Kenya Industrial Estates (KIE).
Kenya Industrial Training Institute (KITI).

Kenya National Trading Corporation (KNTC).
Export Processing Zones Authority (EPZA).
Kenya Institute of Business Training (KIBT).
Industrial and Commercial Development Corporation (ICDC).
District Joint Loans Board.
Development of Micro and Small Enterprises (MSES).
Micro Enterprise Support Project (MESP).
Business Premises Rent Tribunal.
Numerical Machining Complex.
Industrial Development Bank (IDB).
East African Portland Cement Co. Ltd.
Intellectual Property Tribunal (IPT).

21. MINISTRY OF TOURISM AND WILDLIFE

Utalii House, off Uhuru Highway, P.O. Box 30027, Nairobi.
Telephone: 313010
Telegrams: "UTALII"

Minister: **THE HON. MORRIS M. DZORO, E.G.H., M.P.**

Assistant Minister for Tourism: **THE HON. RAPHAEL MURIUNGI, M.P.**

Assistant Minister for Wildlife: **THE HON. RICHARD KALEMBE NDILE, M.P.**

Permanent Secretary: **MRS. REBECCA M. NABUTOLA, C.B.S.**

Director of Tourism: **MS. WANJIRU MAKANGA MUNENE.**

Director of Kenya Wildlife Service: **DR. JULIUS K. KIPNGETICH, E.B.S.**

FUNCTIONS:

Tourism Policy.
Development and Promotion of Tourism.
Kenya Tourist Development Corporation.
Kenya Tourist Board.
Kenya Utalii College.
Catering Training and Development Levy Trustees.
Tourism Trust Fund.
Bomas of Kenya
Wildlife Conservation Policy.
Kenya Wildlife Service (KWS).
Wildlife Clubs of Kenya.
Kenyatta International Conference Centre Corporation.
Marine Parks.

22. MINISTRY OF LANDS

Ardhi House, Ngong Road, P. O. Box 30450 – 00100, Nairobi
Telephone: 2718050
Fax: 2724470
Telegrams: "LANDS"
Email: pslands@wananchi.com

Ag. Minister: **THE HON. (PROF.) KIVUTHA KIBWANA, E.G.H., M.P.**

Assistant Minister for Lands: **THE HON. ASMAN A. KAMAMA, M.P.**

Permanent Secretary: **MR. KOMBO MWERO, C.B.S.**

Commissioner of Lands: **MRS. JUDITH MARILYN OKUNGU**

Director of Lands Adjudication and Settlement: **MRS. LILIAN NJENGA**

Ag. Director of Surveys: **MR. JOSEPH K. MATHENGE**

Director of Physical Planning: **MS. ROSEMARY W. WACHIRA**

FUNCTIONS:

Land Policy and Physical Planning.
Land Transactions.
Survey and Mapping.
Land Adjudication.
Settlement Matters.
Land Registration.
Valuation.
Administration of State and Trust Land.

23. MINISTRY OF HOUSING

Ardhi House, Ngong Road, P. O. Box 30450 – 00100, Nairobi
Telephone: 2718050
Fax: 2721248
Telegrams: "LANDS"

Minister: THE HON. PETER SOITA SHITANDA, E.G.H., M.P.

Assistant Minister for Housing : THE HON. BETTY N. TETT, M.P.

Permanent Secretary: MR. TIROP KOSGEY

Ag. Director of Housing: (DR.) JULIUS M. MALOMBE

FUNCTIONS:

Housing Policy.
Housing Finance.
Shelter and Slum upgrading.
Appropriate low Cost Housing Building and Construction Technologies.
National Secretariat for Human Settlements.
Housing for Civil Servants and Disciplined Forces.
Management of Government Housing.
Leasing of Public Office Accommodation.
Housing for Constitutional Office Holders.
Rent Restriction Tribunal.
National Housing Corporation (NHC).
Housing Finance Company of Kenya Ltd.

24. MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES

NHIF Building, Ragati Road, P. O. Box 30126, Nairobi
Telephone: 2730808
Fax: 2710015/2725586
Telegrams: "MAJI"

Minister: THE HON. (PROF.) KIVUTHA KIBWANA, E.G.H., M.P.

Assistant Minister: THE HON. JAYNE NJERI WANJIRU KIHARA, M.P.

Permanent Secretary: (PROF.) JAMES OLE KIYIAPI

FUNCTIONS

Environment Policy.
Mining Policy.
Forestry Development Policy.
Inventory and Protection of Natural Resources.
Lake Victoria Environment Management Programme(LVEMP).
National Environment Management Authority(NEMA).
Development of Forests, Reforestation and Agroforestry.
Water Catchment Area Conservation, Control and Protection.
Mineral Exploration and Mining.
Kenya Forestry Research Institute (KEFRI).

25. MINISTRY OF LABOUR AND HUMAN RESOURCE DEVELOPMENT

Social Security House, Bishop Road, P. O. Box 40326 - 00100 Nairobi
Telephone: 2729800
Telegrams: "LABCOM"

Minister: **THE HON. (DR.) NEWTON KULUNDU, E.G.H, M.P.**

Assistant Minister for Labour Relations: **THE HON. SAMMY P. LESHORE, M.P.**

Assistant Minister for Manpower Management: **THE HON. ADELINA N. MWAU, M.P.**

Permanent Secretary: **MR. MARK K. BOR, E.B.S.**

FUNCTIONS:

National Manpower Policy and Development.
Employment Policy.
Factory Inspection and Workers Health.
Safety at Work.
Industrial Relations.
Vocational Training.
Promotion of self employment in micro and small enterprises.
Directorate of Industrial Training.
Directorate of Applied Technology.
National Social Security Fund (NSSF).

26. MINISTRY OF CO-OPERATIVE DEVELOPMENT AND MARKETING

Social Security House (NSSF) Building, Eastern Wing of Block "A",
P.O. BOX 30547 - 00100, Nairobi
Telegrams: 'CO-OPS'
Telephone: 2731531-9

Minister: **THE HON. PETER NJERU NDWIGA, E.G.H, M.P.**

Assistant Minister for Agricultural Sector : **VANCANT**

Assistant Minister for Service Sector: **THE HON. DAVID MWENJE, M.P.**

Permanent Secretary: **MR. PATRICK S. KHAEMBA, C.B.S.**

FUNCTIONS:

Co-operative Policy and Implementation.
Co-operative Legislation and Extension Services.
Co-operative Education and Training.
Co-operative Financing Policy.
Co-operative Savings, Credit and Banking Services Policy.
Co-operative Governance.
Co-operative Tribunal
Co-operative College.
New Kenya Co-operative Creameries (KCC).
Co-operative Marketing, including value addition processing.
Promotion of Co-operative Ventures.

27. MINISTRY OF PLANNING AND NATIONAL DEVELOPMENT

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Telegrams: "FINANCE"

Minister: **THE HON. HENRY O. OBWOCHA, E.G.H., M.P.**

Assistant Minister for Planning: **THE HON. DAVID EKWEE ETHURO, M.P.**

Assistant Minister for National Development: **THE HON. JOHN B. SERUT, M.P.**

Permanent Secretary: **(DR.) EDWARD SAMBILI, C.B.S.**

FUNCTIONS:

National Development Planning.
Monitoring and Evaluation of Economic Trends and Policy.
Central Bureau of Statistics.
National Census and Housing Surveys.
National Coordinating Agency for Population and Development.
Kenya Institute of Policy Research and Analysis.
Economic Commission for Africa.
New Partnership for African Development (NEPAD).
African, Caribbean and Pacific Countries (ACP).
District Focus Strategy for Rural Development.
Poverty Eradication Commission.

28. STATE LAW OFFICE

State Law Office, Harambee Avenue, P. O. Box 40112, Nairobi
Telephone: 227461
Telegrams: "SHERIA"

Attorney-General: **THE HON. S. AMOS WAKO, E.G.H., E.B.S., M.P.**

Solicitor-General: **MR. WANJUKI MUCHEMI, C.B.S.**

Director of Public Prosecutions: **MR. KERIAKO TOBIKO**

Registrar-General: **MRS. BERNICE WANJIKU GACHEGU**

FUNCTIONS:

Principal Legal Adviser to the Government.
Prosecutions including Police Prosecutions.
Estate Duty.
Civil Litigation.
Official Receiver.
Public Trustee.
Custodian of Enemy Property.
Wakf Commissioners.
College of Arms.
Copyright.
Legislative Drafting.
Drafting and Vetting of Agreements.
Matters Related to the Legal Profession.
Advocates Complaints Commission.
Registration of:

Adoptions.
Books and Newspapers.
Societies.
Building Societies.

Business Names.
Chattels Transfers.
Companies.
Deeds of Arrangement.
Legitimated Persons.
Legitimated Partnerships.
Marriages.
Societies.
Trade Unions.

29. JUDICIARY

Law Courts, Taifa Road, P. O. Box 30041, Nairobi
Telephone: 221221
Telegrams: "COURTS"

Chief Justice: THE HON. MR. JUSTICE JOHNSON EVAN GICHERU, E.G.H.

Registrar, High Court: MR. CHARLES K. NJAI

FUNCTIONS:

Administration of Justice.
Judicial Matters.
Court of Appeal.
High Court.
Magistrates' Courts.
Kadhis' Courts.
Judicial Service Commission.
National Council for Law Reporting.

30. ELECTORAL COMMISSION OF KENYA

Anniversary Towers, University Way, P. O. Box 45371, Nairobi
Telephone: 222072

Chairman: MR. SAMUEL M. KIVUITU, C.B.S.

Secretary: MR. JOEL H. TSOLA, M.B.S.

FUNCTIONS

Review and Determination of Numbers, Boundaries and Names of Constituencies.
Registration of Voters, Maintenance and Revision of the Register of Voters.
Directing and Supervising the Presidential, National Assembly and Local Government Elections.
Promotion of voter education, free and fair elections.
Proportionate Distribution of Seats for Nomination of Members of Parliament and Local Authorities following General Elections.
Such other functions as may be prescribed by Law.

31. PUBLIC SERVICE COMMISSION OF KENYA

Commission House, Harambee Avenue, P. O. Box 30095, Nairobi
Telephone: 223901
Telegrams: "CIVCOM"

Chairman: MR. TITUS JUSTUS KAHIGA GATEERE, C.B.S.

Secretary: MRS. BERNADETTE M. NZIOKI, E.B.S.

FUNCTIONS:

Recruitment for the Civil Service and the Local Authorities.
Promotions and Acting Appointments for the Civil Service and Local Authorities.
Disciplinary Matters of the Civil Service and Local Authorities.
Examinations and Occupational Tests in the Civil Service.
Retirement and Removal of Civil Servants and Local Authorities Officers.
Administration of Staff Performance System in the Civil Service.
Issuance and Administration of the Code of Conduct and Ethics for the following Categories of Public Officers (Civil Servants, Members of the Police Force, Prisons Service Staff, Local Authorities, National Youth Service, State Corporations and Staff of the Kenya National Audit Office).
Human Resource Auditing of the Civil Service and Local Authorities.

32. KENYA NATIONAL AUDIT OFFICE

Anniversary Towers, University Way, P. O. Box 30084, Nairobi
Telephone: 342330
Fax:311482
Telegrams: "AUDITOR"
E-mail: cag@kenyaweb.com

Controller and Auditor-General: MRS. PRISCILLA NJERI KOMORA

FUNCTIONS:

Authorization of Issues from Exchequer Account.
Audit of all Government Accounts.
Audit of Local Authorities Accounts.
Audit of State Corporations, Statutory Boards, Courts, Commissions and Bodies.

33. NATIONAL ASSEMBLY

Parliament Buildings, Parliament Road, P. O. Box 41842-00100, Nairobi
Telephone: 221291
Telegrams: "BUNGE"
Fax: 243694
E-Mail: bunge@swiftkenya.com

Speaker: THE HON. K.F.X. OLE KAPARO, E.G.H., M.P.

Clerk: MR. SAMUEL W. NDINDIRI, E.B.S.

FUNCTIONS:

Business in the National Assembly.
Welfare of Members of National Assembly.
Hansard.
Commonwealth Parliamentary Association.
Inter-Parliamentary Union.
Other Inter-Parliamentary Organisations.
Parliamentary Service Commission.

