

REPUBLIC OF KENYA



**NATIONAL TREASURY AND PLANNING
STATE DEPARTMENT FOR PLANNING
OFFICE OF THE PRINCIPAL SECRETARY**

Telegrams "PLANNING" Nairobi
Fax No: 2218475
Telephone: 2252299
E-mail: psplanning.statistics@gmail.com
When replying please quote

Treasury Building
P.O. Box 30005-00100
NAIROBI

Ref. No TNTP/SDP/3/41(227)

Date: 23rd July, 2021

The Director General
Kenya National Bureau of Statistics
NAIROBI

The Director General
National Coordination and
Population Development
NAIROBI

The Executive Director
Kenya Institute of Public Policy & Research Analysis
NAIROBI

The Chief Executive Officer
NEPAD Kenya Secretariat
NAIROBI

The Chief Executive Officer
National Government Constituency Development Fund Board (NGCDF)
NAIROBI

The Director General
Vision 2030 Delivery Secretariat (VDS)
P.O Box 52301-00200
NAIROBI

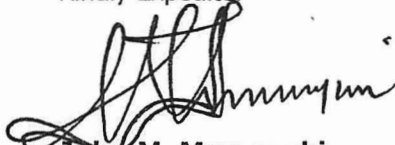
**GUIDELINES FOR PREPARATION OF THE FINANCIAL YEAR 2022/23 AND
MEDIUM TERM BUDGET**

Reference is made to the National Treasury Circular **No. 8/2021** dated **19th July, 2021** on the above subject matter. You are hereby required to go through the guidelines and apprise yourself with the contents of the circular.

You are kindly requested to forward to the office of the Senior Chief Finance Officer the resource requirement report for your SAGA (as per Annexes 4A-4D, 5A-5B, 6,7 & 8 where applicable) for the next MTEF period **2022/23-2024/25** which forms a critical part of the sub-sector report. Enclosed herein is the above mentioned circular to guide you in the process.

Taking cognizance of the tight timelines as outlined in the MTEF circular, we request submissions to reach this office by **29th July, 2021**.

Kindly Expedite.



John M. Munywoki
For: PRINCIPAL SECRETARY

